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| **CM 1607 English Communication Skills**  **Assignment Specification (Year 1)** | |
| **Module Leader** | Antoinette Hettiaratchy |
| **Stage** | Year 1 |
| **Unit (Group/Individual)** | Group Presentation |
| **Weighing** | 40% |
| **Qualifying Mark** | 40 |
| **Learning Outcomes Covered in this Assignment:** | LO 3  Prepare suitable slides and make a clear, concise presentation, displaying professional presentation techniques and display suitable listening skills where they gather the gist of a talk, lecture or presentation |
| **Handed Out Date** | Week 5 October 26 2022 |
| **Due Date** | Week 08  November 23 2022 |
| **Expected Deliverable** | Report (250 words) |
| **Method of Submission** | Soft copy of the report to be submitted to RGU Moodle |
| **Method of Feedback and Due Date** | Based on marking rubric and answer key |
| **BCS Criteria(Pending) Met by this Assignment** |  |

**Assessment Regulations**

Refer to the “How you are assessed section” in the Student Handbook for undergraduate students for a clarification of how you are assessed, penalties and late submissions, what constitutes plagiarism etc.

**Penalty for Late Submission**

Coursework received late without valid reason shall not be accepted and shall receive no grade but shall count as one of the assessment opportunities prescribed in paragraph 9 of **RGU Academic Regulation A4 section 4.3.**

It is recognized that on occasion, illness, personal crisis, or other valid circumstances can mean that you fail to submit and/or attend an assessment on time. In such cases you must inform the school of any extenuating circumstances through a ***Coursework Extension******Form*** or a ***Deferral Request******Form***, with valid evidence for non-submission of an assessment up to a maximum of five working days after the assessment submission date. This information will be reported to the relevant Assessment Board that will decide whether a student should be allowed to reattempt without penalty (a deferral). For more detailed information regarding University Assessment Regulations and accessing forms, please refer to the following website: [www.rgu.ac.uk/academicregulations www.rgu.ac.uk/academicregulations](http://www.rgu.ac.uk/academicregulations)

**Grading**

Marks will be awarded for the coursework based on the provided Grading Grid. These marks will be mapped onto a grade scale from A-F as determined by the individual module coordinator.

**Coursework Specification (covers LO3)**

**LO3:** Prepare suitable slides and make a clear, concise presentation, displaying professional presentation techniques and display suitable listening skills where they gather the gist of a talk, lecture or presentation.

1. **Group Presentation**
2. You will be put into groups of 7 / 8 . (Number will depend on student numbers)
3. You will be given 2 video URLs to select from. Watch both videos and select **ONE** after discussing with the members.
4. Prepare a presentation of 15-20 minutes’ duration. Each member must speak approximately 2 minutes.
5. Prepare 12 slides to suit the topic.
6. Slide 1 – Names and Student ID numbers of the members of the group

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1. Slides 2 – 11 presentation slides
2. Slide 12 – Reference (Harvard)
3. Slides must have a balance of text and pictures or graphs, charts, etc.
4. All pictures, charts etc. should have in-text referencing. (Cite the source)
5. Follow all guidelines on preparation of the presentation which will be given in class

There will be a 5-minute viva after the presentation.

1. The group must give the gist of the video (that means in brief, like a summary). Then, you must analyze the content. Express your opinion on the topic of the video. You may agree with the topic and content, or you can disagree.
2. **Coursework – individual essay**
3. Watch the video on which your group presentation is based, again.
4. Write an analysis of the topic covered. Give your opinion very clearly. What is your view on the topic? How do you feel about it? Take a stand.
5. Word count: **250** words.
6. Submission: 10th week. RGU LMS.
7. Font: 12 Times New Roman.
8. PDF the document before submitting.

**(Subject to approval by external examiner)**